

Temporary On-Sale 3.2 % Malt Liquor License Information

Thank you for your interest in the operation of a temporary on-sale 3.2% malt liquor establishment in St. Paul Park.

Temporary 3.2% malt liquor licenses may only be issued to a club, charitable, religious, non-profit organization that has been in existence for three or more years, or a political committee registered under MN Statutes section 10A.14. In order to obtain a temporary on-sale 3.2% malt liquor license, you must meet all City Code, MN State statutes and rules, all Bureau of Alcohol, Tobacco and Firearm and MN Department of Public Safety Alcohol & Gambling Enforcement Division regulations in regards to liquor licensing, zoning and business operation.

You must be a citizen of the United States or a resident alien. You must be at least 21 years old. You must have a good moral character and repute. You may not have an interest in a manufacturer and wholesaler of alcoholic beverages. And, you must not have been convicted of a felony or a willful violation of a federal, state, or local ordinance governing the manufacture, sale, distribution, or possession for sale or distribution of an alcoholic beverage.

Limits. The City reserves the right to limit the number of temporary licenses issued in a single year. In no case can the city issue more than 12 days worth of temporary license to a single organization per year. In addition, the city cannot issue more than one temporary license within any 30-day period unless the licenses are issued in connection with an event officially designated a community festival by the city.

City Code of Ordinances prohibits the consumption of alcohol outside the building and alcohol cannot be removed from the building.

Minnesota Statutes prohibit the sale between 2 AM and 8 AM (Monday through Saturday) and between 2 AM and Noon (Sunday).

(MS 340A.402, MS 340A.404 sub 10, MS 340A.410 sub 10, and St. Paul Park City Code Chapter 6).

To open a 3.2% malt liquor establishment, you will need to:

- Submit proof of Workers Compensation Insurance and Liquor Liability Insurance or other proof of financial responsibility in at least the minimum amounts as described by Minnesota Statutes, section 340A.409.
- Complete and submit the TEMPORARY ON-SALE 3.2% MALT LIQUOR LICENSE APPLICATION with the required fee of \$50 per day. Incomplete and/or falsified applications shall not be approved. Submit your application to the City at least 30 days prior to the event.
- Complete and submit a Special Event Permit Application, if applicable

After all submittal are received and deemed complete, your application will be placed on the next Council agenda. City Council meetings are generally held the first and third Mondays of each month. You are not required but are encouraged to be in attendance to answer any questions that may arise as the City Council determines whether or not to issue the liquor license. After approval by the St. Paul Park City Council, your license will be mailed to you.

If you have any questions, please contact the City Clerk at (651) 459-9785.

Sincerely,

Sharon Ornquist, City Clerk

Enclosures: Temporary On-Sale 3.2% Malt Liquor License Application



City of St. Paul Park
600 Portland Avenue
St. Paul Park MN 55071
Phone (651) 459-9785
Fax (651) 459-6144

APPLICATION AND PERMIT FOR A 1 TO 4 DAY TEMPORARY ON-SALE 3.2% LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION	DATE ORGANIZED	TAX EXEMPT NUMBER	
STREET ADDRESS	CITY	STATE	ZIP
NAME OR PERSON MAKING APPLICATION	BUSINESS PHONE	HOME PHONE	
DATES LIQUOR WILL BE SOLD	TYPE OF ORGANIZATION		
ORGANIZATION OFFICER'S NAME	ADDRESS		
ORGANIZATION OFFICER'S NAME	ADDRESS		
ORGANIZATION OFFICER'S NAME	ADDRESS		
LOCATION LICENSE WILL BE USED. IF AN OUTDOOR AREA, DESCRIBE.			
WILL THE APPLICANT CONTRACT FOR INTOXICATING LIQUOR SERVICE? IF SO, GIVE THE NAME AND ADDRESS OF THE LIQUOR LICENSEE PROVIDING THE SERVICE			
WILL THE APPLICANT CARRY LIQUOR LIABILITY INSURANCE? IF SO, PLEASE PROVIDE THE CARRIER'S NAME AND AMOUNT OF COVERAGE.			

APPROVAL

CITY FEE AMOUNT	DATE APPROVED
DATE FEE PAID	LICENSE DATES
_____ SIGNATURE CITY CLERK	_____ SIGNATURE MAYOR