

# **CITY OF ST. PAUL PARK**

## **POLICY**

**For**

### **REMOVAL AND DISPOSAL OF ILLEGAL SIGNS ON PUBLIC PROPERTY AND IN RIGHT-OF-WAYS**

**Adopted by the St. Paul Park City Council  
February 7, 2011**

# **Removal and Disposal of Illegal Signs on Public Property and in Right-of-Ways**

## **1. Purpose:**

The purpose of this policy is to adopt a formal procedure for the removal and disposal of illegal signs posted on public property or in the right-of-ways in order to provide guidance to City staff and provide a mechanism for the fair, orderly and expedient disposition of illegal signs.

## **2. Statement of Policy:**

- A. **Enforcement:** The City may enforce Section 74-322 (f) through proactive means including but not limited to City-wide sweeps of certain streets and/or intersections, and routine compliance checks. In addition, the City may enforce the Ordinance on a complaint basis, responding on a first-in, first-response basis.
- B. **Removal of Illegal Signs:** City staff may remove illegally posted signs on public property or in the right-of-ways. If possible (based on staffing resources, location of sign, etc.), City staff will contact owners of illegal signs to inform sign owners of the Ordinance and the City's enforcement and removal efforts. The City's effort to notify sign owner is provided as a courtesy and is not intended to impose any obligation or commitment by the City to expend resources to determine ownership of signs.
- C. **Costs:** Signs may be returned to the owner upon request, but the owner shall pay a fee in such amount as forth in Chapter 42 of the Code of Ordinances.
- D. **Disposal/Storage:** The City will store illegal signs it collects at a location to be determined by the City through the Public Works Department. Information regarding the City's storage location will be made available on the City's website. City staff will dispose of all collected signs held in storage after fourteen (14) days of removal. In addition, sign storage information will be communicated to sign owners, in cases where the City staff is able to determine the sign owner's contact information. This period of storage is intended to provide relief to sign owners who are unfamiliar with the City's ordinance; it is not intended to allow long-term storage of illegal signs or as an ongoing obligation of city's part to store illegal signs that have been removed from the right-of-way.

## **3. Policy Review:**

The City Council may review this Policy on an as-needed basis to evaluate the effectiveness of enforcement and removal measures associated with right-of-way signs.

MADE EFFECTIVE THIS 7<sup>th</sup> DAY OF FEBRUARY 2011.